



FSAA—Performance Task Administration Training Modules and Writing Prompt Resource

Dear Alternate Assessment Coordinators,

Please disseminate the following information to teachers and appropriate staff members participating in the 2021 Florida Standards Alternate Assessment—Performance Task (FSAA—PT) administration. **Alternate Assessment Coordinators are responsible for ensuring that all eligible teachers have completed training prior to administering the Spring 2021 FSAA—PT.** Training module completion data will be provided to AACs periodically up through the opening of the administration window.

The following 2021 administration training modules are now available on the Performance Task Teacher Resources page of the [FSAA Portal](#):

- **Module 1: Assessment Overview**
- **Module 2: Administration Procedures**
- **Module 3: Before, During, and After Administration**

The modules are available 24 hours a day, seven days a week.

All teachers are required to participate in administration training prior to administering the Spring 2021 FSAA—PT to students. Depending on a teacher’s prior assessment administration experience, the required training can be completed through a combination of district-provided face-to-face trainings and online training modules with accompanying quizzes. **Please note that ALL teachers will be required to complete Module 4: FSAA—Performance Task Online System after its release in February 2021.** Please remind teachers that if they would like to retain proof of their completion of the training modules, a confirmation page may be printed after the submission of each module quiz.

Writing Prompt Resource Available on the FSAA Portal:

Topic and General Vocabulary List: This resource is to be used in preparation for the open-response writing prompt. It includes a grade-level topic list and a list of recommended vocabulary words commonly used when composing writing products. Teachers are encouraged to introduce words and/or phrases that deal with the provided topic into the student’s vocabulary. Please see page 56 of the 2020–2021 Test Administration Manual for information on preparation guidelines.

Please contact the FSAA Service Center with any questions by phone (866-239-2149) or by e-mail (FSAAServiceCenter@cognia.org).

- Standard hours: Monday–Friday from 8:00 a.m. to 5:00 p.m. (ET)