Helpful Hints for Documenting Opportunities

✓ Clearly describe the opportunity and note any materials used (e.g., dictionary, text, or manipulatives).
  
  o English Language Arts (ELA)-specific guidance:
    ▪ Verify that you are using the genre of text required by the standard.
    ▪ If the activity choice requires the use of certain materials (e.g., dictionary or sentences), ensure that the opportunity includes these materials and that you document the use of these materials in the opportunity.
  
  o Mathematics-specific guidance:
    ▪ If the activity choice requires the use of certain materials (e.g., graph paper, templates, or manipulatives), ensure that the opportunity includes these materials and that you document the use of these materials in the opportunity.
    ▪ If the activity choice requires a certain condition (e.g., three-dimensional objects, graphs, or charts), ensure that the opportunity meets the criteria and that it is clearly documented.

✓ Document the response options.
  
  o At least two, but preferably three response options must be provided.
  
  o Only one response option can be correct.

✓ Document the expected (correct) response.
  
  o The expected (correct) response must be one of the presented response options.

✓ Document what response the student selected and whether that response was correct or incorrect.
  
  o The response selected by the student must be one of the presented response options.

If the student does not respond, you may note “No Response.”

✓ Document the level of assistance (LOA) provided for the opportunity.
  
  o The LOA must be the same for all 5–8 opportunities for an activity choice.
  
  o If the student is provided physical, gestural, verbal, model, or independent LOA and actively resists, please accurately note the LOA provided and mark the opportunity as incorrect.