



2020–21
Performance Task Train-the-Trainer
Trainings* &
Datafolio Administration
Training Workshops
(FSAA Trainers Only)



Dear Alternate Assessment Coordinator,

The Florida Department of Education, in conjunction with Cognia and Project Access, will host the 2020–21 Florida Standards Alternate Assessment—Performance Task (FSAA—PT) Train-the-Trainer trainings and the Florida Standards Alternate Assessment—Datafolio (FSAA—Datafolio) administration training workshops virtually. Alternate Assessment Coordinators (AACs), district trainers, and/or designees are strongly encouraged to participate. **Please distribute this information to FSAA—PT trainers and to individuals who will support FSAA—Datafolio administration in your district.** Below, we’ve outlined each of the trainings/workshops and time commitments and provided a link for registration.

Performance Task Self-Paced Training Modules

- **Train-the-Trainer** – Online training modules will be provided for new trainers with information on all aspects of the 2020–21 FSAA—PT administration. Participants who complete this training, in turn, will be responsible for providing training within their district and will also act as a resource for teachers with FSAA—PT administration questions. Training resources and materials will be provided to each participant to facilitate trainings in their district.
- **Train-the-Trainer Update** – Seasoned trainers who have previously attended the Train-the-Trainer full-day workshop will have the opportunity to view an abbreviated update training module. This training will highlight new features and preview key administration components of the 2020–21 FSAA—PT. In addition, training resources and materials will be provided to each participant to facilitate trainings in their district.

Datafolio Administration Training Workshops

- **Datafolio Administration Training** – These live training webinars provide participants with comprehensive information on FSAA—Datafolio administration and content differentiation. This training is strongly encouraged for those Alternate Assessment Coordinators (AACs) and/or district trainers who are new to the program and may have students participating in the FSAA—Datafolio during the 2020–21 administration. Online training tutorials for using the Assessment View System (AVS) will be provided as well. **Please note:** This training is mandatory for teachers and other individuals who will administer the FSAA—Datafolio. They will be provided training information and be given the opportunity to register for the FSAA—Datafolio training workshops via a separate communication.
- **Supporting Datafolio Administration for AACs** – This live training webinar is designed for Alternate Assessment Coordinators (AACs) who have previously attended the full FSAA—Datafolio training. This training will provide AACs with updated information on the 2020–21 administration as well as information and resources to help them support teachers who will be administering the FSAA—Datafolio in their district.

FSAA—Datafolio Training Options		Datafolio Training Workshops		
		Session 1: Datafolio Administration	Session 2: Content and Differentiation Training (Project ACCESS)	Supporting Datafolio Administration for AACs
Option 1	Supporting Datafolio Administration for AACs			July 21 2:00 p.m.–3:00 p.m.
Option 2	Datafolio Administration Training & Supporting Datafolio Administration for AACs	July 21 9:00 a.m.–12:00 p.m.	July 22 9:00 a.m.–12:00 p.m.	July 21 2:00 p.m.–3:00 p.m.
Option 3	Supporting Datafolio Administration for AACs			July 29 10:00 a.m.–11:00 a.m.
Option 4	Datafolio Administration Training & Supporting Datafolio Administration for AACs	July 28 1:00 p.m.–4:00 p.m.	July 29 1:00 p.m.–4:00 p.m.	July 29 10:00 a.m.–11:00 a.m.

District Attendance

- Please see your specific e-mail invitation for your district’s allotted number of participants.

Next Steps

- To participate in the Performance Task training and/or the Datafolio training workshops, register online at <https://cvent.me/mqZOoA>. Registration will close on July 10, 2020.
- All virtual trainings will be conducted via Zoom. Instructions for accessing specific training sessions will be provided after registration.

Stipend

- Those who complete the training but are not being paid under contract on the days they are participating will receive a prorated stipend at the rate of \$175.00 per day.

Please contact the FSAA Service Center with any questions by phone (866-239-2149) or by e-mail (FSAAServiceCenter@cognia.org).

- Standard hours: Monday–Friday from 8:00 a.m. to 5:00 p.m. (ET)