



2020–21 Datafolio Administration Training Workshops July 20–29, 2020

Dear Florida Educator,

The Florida Department of Education, in conjunction with Cognia and Project Access, will host virtual training workshops for teachers whose students will be participating in the Florida Standards Alternate Assessment—Datafolio (FSAA—Datafolio) during the 2020–21 administration. These virtual workshops, scheduled for July 20–29, 2020, will focus on FSAA—Datafolio content and administration.

All teachers who have students whose individual educational plan (IEP) team has determined that the FSAA—Datafolio is the most appropriate tool to assess growth **are required to participate** in annual training before administering the assessment. Teachers who attended training workshops in 2019 and/or administered the FSAA—Datafolio during the 2019–20 administration are also expected to participate this year. Teachers who have attended training for two consecutive years, however, will be allowed to participate in an abbreviated update training workshop to satisfy this requirement.

The following training options will be offered:

| Training Options | | Datafolio Training Workshops | | |
|------------------|-----------------------------------|-------------------------------------|--|---------------------------------|
| | | Session 1: Datafolio Administration | Session 2: Content and Differentiation Training (Project ACCESS) | Update Training |
| Group A | Datafolio Administration Training | July 21 9:00 a.m.–12:00 p.m. | July 22 9:00 a.m.–12:00 p.m. | |
| Group B | Datafolio Administration Training | July 23 9:00 a.m.–12:00 p.m. | July 23 1:00 p.m.–4:00 p.m. | |
| Group C | Datafolio Administration Training | July 28 1:00 p.m.–4:00 p.m. | July 29 1:00 p.m.–4:00 p.m. | |
| Group D | Datafolio Update Training | | | July 20 9:00 a.m.–11:00 a.m. |
| Group E | Datafolio Update Training | | | July 22 1:00 p.m.–3:00 p.m. |
| Group F | Datafolio Update Training | | | July 28 9:00 a.m.–11:00 a.m. |

In addition to the live webinars, those participating in the Datafolio Administration Training will be required to complete a self-paced training on the Assessment View System (AVS). Additional information regarding the AVS training requirements will be sent upon completion of Session 1 and 2. Two live question-and-answer sessions will be hosted by the Florida Department of Education and Cognia to answer any questions you may have regarding the AVS. Links to attend these webinars will be provided prior to each session.

Q&A Webinars:

- Thursday, August 20: 10:00 a.m.–11:00 a.m.
- Thursday, August 27: 3:00 p.m. –4:00 p.m.

Next Steps

- To participate in the Datafolio training workshops, register online at <https://cvent.me/mqZOoA>. Registration will close on July 10, 2020.
- All virtual trainings will be conducted via Zoom. Instructions for accessing specific training sessions will be provided after registration.

Stipend

- Those who complete the training but are not being paid under contract on the days they are participating will receive a prorated stipend at the rate of \$175.00 per day.

Substitute Reimbursement

- Substitute expenses will be paid to the school district for teachers requiring a substitute in order to participate in the FSAA—Datafolio training workshops.

Please contact the FSAA Service Center with any questions by phone (866-239-2149) or by e-mail (FSAAServiceCenter@cognia.org).

- Standard hours: Monday–Friday from 8:00 a.m. to 5:00 p.m. (ET)