



Learner Characteristics Inventory (LCI)

Dear Alternate Assessment Coordinator,

Please distribute the following information to your teachers participating in the 2019–2020 administration of the Florida Standards Alternate Assessment (FSAA)—Datafolio.



This memo serves as a gentle reminder to complete the Learner Characteristics Inventory (LCI) within the Assessment View System. The LCI is used to collect data that is specific to your student. The data can be used as a basis to assist parents, teachers, and IEP teams in discussing and establishing both short-term and long-term goals, and to document progress over longer periods of time. The data can also provide important information about the general characteristics of students participating in the FSAA—Datafolio to inform relevant policy.

Completing the LCI

Each item has several response options. Only one option can be selected per item, and a response for each item is required.

To complete and submit a student’s LCI, from the **Student Selector** click **Assess**.

1. Select the **LCI** tab.
2. Select one response for each item.
3. Click **Save**.

Once responses have been saved, the status indicator on the tab will change from missing  to a gold star , indicating that the elements for this tab are complete.

If you have any questions, please contact the FSAA Service Center by phone at 866-239-2149 or by e-mail at FSAAServiceCenter@cognia.org.

- Standard hours: Monday–Friday from 8:00 a.m. to 5:00 p.m. (ET)
- Extended hours (February 18–May 8, 2020): Monday–Friday from 7:00 a.m. to 8:30 p.m. (ET)