



FSAA—PT Online System Training Resources for System Administrators

Dear Alternate Assessment Coordinators,

The following Florida Standards Alternate Assessment—Performance Task (FSAA—PT) Online System training resources are now available to System Administrators (AACs/SLCs) and district staff on the [FSAA—Performance Task Portal](#):

- 2019–2020 FSAA—PT Online System User Guide for AACs/SLCs
- 2019–2020 FSAA—PT Online System Training Tutorials for AACs/SLCs
 - Tutorial 1: System Overview
 - Tutorial 2: Add, Browse, and Manage User Accounts
 - Tutorial 3: Add, Browse, and Manage Student Accounts
 - Tutorial 4: Transfer Student Accounts
 - Tutorial 5: Assessment Completion Tracking
 - Tutorial 6: Submit and Manage Update Requests

If you have any questions, please contact the FSAA Service Center by phone at 866-239-2149 or by e-mail at FSAAServiceCenter@cognia.org.

- Standard hours: Monday–Friday from 8:00 a.m. to 5:00 p.m. (ET)
- Extended hours (February 18–May 8, 2020): Monday–Friday from 7:00 a.m. to 8:30 p.m. (ET)